

Boone County Purchasing

Brijanna Purdy
Buyer



5551 S. Tom Bass Rd.
Columbia, MO 65201
Phone: (573) 886-4394

MEMORANDUM

TO: Notice of Award
FROM: Brijanna Purdy - Buyer
DATE: August 28, 2026
RE: C000624 (08-08MAR23) – Generator Inspection and Maintenance Services – Term & Supply

Amendment #2 to contract C000624 (08-08MAR23) – Generator Inspection and Maintenance Services – Term & Supply adds three new generators to the quarterly inspection, annual inspection, and load test.

Line Item	Location	Billing Dept	Make	Model	Quarterly Inspection	Annual Inspection	Load Test
4.9.11.	Boone County Sheriff's Annex	Facilities Management	Cummins	C100 N6	\$600.00	\$825.00	\$350.00
4.9.12.	Boone County Training Center	Facilities Management	Cummins	DQDAA*25606 07	\$725.00	\$1,475.00	\$500.00
4.9.13.	Boone County Childcare Center	Facilities Management	Cummins	C100 N6	\$725.00	\$1,250.00	\$500.00

The original agreement was awarded on March 31, 2023. This is a term and supply contract for multiple departments.

There are no other changes made with this amendment.

ATTACHMENT: Quotes 1, 2, and 3

cc: Contract File

CENTRAL

POWER SYSTEMS & SERVICES

4892 N Service Rd, St. Peters, MO 63376

Phone: (314)427-4911

www.cpower.com

Inspection & Preventative Maintenance Agreement

Date	Name	Customer	Address	City, State Zip
6/1/2026	Brijanna Purdy	Boone County	2145 County Dr	Columbia, MO 65202

We would like to thank you for your expressed interest in our generator preventative maintenance program. Your 2 Cummins standby generators represent a significant investment, and a solid maintenance program will help ensure it will be ready to perform when you need it most. We look forward to being of service to you!

Central Power Systems & Services, Inc. (CPS&S) agrees to provide (Boone County) with accepting and pay for the parts and services necessary for the periodic inspections and services of the equipment described in paragraph 10 in accordance with the following terms and conditions.

1. **TERM:** This agreement shall be for a term of (3) **years**. At the end of this agreement the price of parts and labor will be reviewed and updated to reflect current costs. A new maintenance agreement will be submitted for customer approval. **Customers may cancel this agreement at will per paragraph 7 herein.**
2. **PAYMENT:** Each installment will be due and payable upon receipt of the invoice by the customer, with said invoices being sent by CPS&S upon completion of each periodic inspection.
3. **INSPECTION AND PREVENTATIVE MAINTENANCE:** For the duration of this Agreement CPS&S, during normal business hours shall inspect the equipment SEMI-ANNUALLY (2 times per year), one of which will include Annual Full-Service PM (change of oil and fluid filters). Customers may select & approve OPTIONAL Services as offered herein. Any service covered by this Agreement that is completed outside of normal business hours per customer's request will be invoiced at 1.5 times the labor portion of the quoted price. The following services will be provided under this agreement:

ENGINE

Lubrication System

- Perform complete oil and filter change at the time of Annual PM
 - **Draw oil sample for annual Lab Analysis – Included w/ Annual PM**
- Inspect waste oil & filter for visual evidence of dilution or contamination
- Test run engine and inspect for leaks - check all engine controls for proper adjustments

Fuel System - Diesel

- **Change engine fuel filters at the annual PM**
- Inspect fuel supply for quantity and visual contamination
- Inspect fuel supply manifolds for leaks, condition, and security
- Inspect engine fuel lines, pump, and filters for leaks, condition, and security
- Inspect & lubricate governor actuator and ball joints

Fuel System - Gaseous

- Inspect fuel supply connection at generator for leaks, condition, and security
- Inspect engine fuel lines, fuel/air mixer, pressure regulator, and shut-off solenoid for leaks, condition, and security
- Inspect regulator & solenoid for proper operations and inches of water column
- Inspect & lubricate governor actuator and ball joints

Cooling System

- Change coolant filter at the time of annual full service if so equipped
- Check the coolant level and record freeze protection point
 - **Top-off coolant as needed, up to 1) gallon per year at NO ADDITIONAL CHARGE**

- Inspect fan, drive bearings, shrouds, guards, and brackets for condition and security
- Inspect radiator core for cleanliness, condition, and security
- Inspect fan drive belt, idlers, and tensioners for condition, security, and proper track and tension
- Inspect coolant hoses and pipes for condition and security, tightening clamps and brackets as needed

Exhaust System

- Inspect exhaust pipe and flexes where accessible, tightening clamps and flange bolts as required
- Inspect muffler supports & rain cap and operate drains as equipped
- Inspect turbocharger clamps and brackets, tightening as required

Air System

- Inspect louvers for condition, security, and proper operation & air flow
- Inspect air filter(s) for condition and security: tighten clamps and brackets as needed.
 - **NOTE: Air filter(s) have an expected service life of 2 to 5 years and will be predictively quoted for replacement when necessary based on age & condition and would be at additional cost to this agreement.**
- Inspect turbo outlet hoses and pipes for condition and security: tighten clamps and brackets as needed
- Inspect and lubricate blower by-pass actuators and lubricate air box damper operating mechanism
- Service crankcase breathers and air box drains as required

Engine Electrical System

- Inspect starter cables, wire, and connectors for condition and security
- Check and record starting battery float voltage and electrolyte level
- Check charger for proper operation and output
- Load test starting battery(s) to 450 amps/cell for 15 seconds and record voltage & RCCA
 - **NOTE: Battery(s) have an expected service life of 3 to 5 years and will be predictively quoted for replacement based on age & condition when necessary and would be at an additional cost to this agreement.**
- Inspect electrical control and sensor wire termination, tightening as required
- Check operation of jacket water heater, control thermostats, and oil pressure disconnect switch
- Inspect all engine protective devices including oil pressure, coolant temperature, over crank, over speed shutdowns, and all other applicable devices as equipped; Inspect ignition system for condition and proper operation

GENERATOR END

Mechanical

- Lubricate serviceable bearings at least once per year
- Inspect mounting bolts and drive flex fastening bolts
- Inspect fan guard for condition and security - clean air inlet screen as needed
- Inspect mechanical connections for tightness, condition, and security

Electrical

- Test run unit to check & record output voltage & amperes with no load
 - Output under a load can only be checked with building load **or with OPTIONAL Load Bank Test**
- Inspect cable wire termination at generator for condition and security
- Inspect end bell enclosure for cleanliness and device interference with rotating assembly
- Inspect and test generator protective devices (circuit breaker, safeguard breaker)

CONTROLS AND TRANSFER SWITCH

- Check operation of auto start and remote controls – perform load transfer test **ONLY** if approved to do so
- Check operation of generator set associated indicators, lights, and alarms
- Check and adjust system frequency and voltage; Inspect relays and contacts for excess wear and cleanliness
- Check soundness of linkages and load cables; Inspect condition of control panel wiring
- Review switch for overall cleanliness and condition

4. **ADDITIONAL REPAIRS / PARTS / WASTE REMOVAL:** Any additional required repairs or parts not covered under this preventative maintenance agreement will be charged at the current rates. Such additional work will not be performed unless specifically authorized by the customer. All waste parts & materials as a result of performing services shall be removed from site by CPS&S for proper recycling &/or disposal.

5. **LIMITATION OF LIABILITY:** It is agreed, by the customer, that the agreement covers only those items as outlined above and it does not include any expense to repair damage caused by abuse, accidents, theft, acts of a third party, forces of nature, alteration of the equipment, or improper operation. **Periodic service and maintenance should result in maximum availability of the equipment. However, CPS&S makes no warranties or guarantees as to the availability of the equipment or loss of the use of the equipment covered under this contract. CPS&S shall not be liable for any consequential, incidental, or exemplary damages, including but not limited to, loss of profits, downtime, or other damages.**

6. **INSPECTION REPORTS:** After each inspection, the customer will be furnished a written report detailing any conditions found and advising of further services required, if any, to assure operating dependability of the equipment.

7. **TERMINATION:** This agreement may be cancelled by customer at will during the agreement period with no termination fees by notifying CPS&S in writing. Customer will then still be responsible for all parts and labor completed or in process prior to the cancellation.

8. ADDITIONAL TERMS AND CONDITIONS: This proposal is subject to acceptance within 30 days. No changes or additions to this agreement shall be recognized unless made in writing and signed by both parties. *Prices quoted do not include taxes which will be an additional charge as applicable by law. If customer is tax exempt, a current Certificate of Tax Exemption must be provided for our records.* Invoicing will be done per CPS&S standard practices. If customer requires us to participate in their unique web-based PO / Invoicing system, additional surcharges will apply.

9. ENGINE GENERATOR SET: The following Generator and associated Automatic Transfer Switch (ATS) located at are covered under this agreement:

	Make	M/N - SPECIFICATION	RATING	S/N
Generator	Cummins	DQDAA*2560607	250	L250515611

10. PREVENTATIVE MAINTENANCE SCHEDULE: Services to be performed during the following months and charged upon completion: Fuel Pricing will be added as needed per visit.

Month to be Performed	SERVICE DESCRIPTION	COST / Accepted	
	Annual PM Service w/ Inspection	\$1475.00	Yes/No
	Quarterly Inspection (X3)	\$725.00	Yes/No
<i>Annual and Semi-Annual PM Program - Total per year: Quarterly, Monthly Or Weekly Inspections Priced per Request</i>			
↓ RECOMMENDED OPTIONAL SERVICES Additional Service over and above PM Program ↓			
	OPTIONAL SERVICE DESCRIPTION		Accepted
	Annual 1-hour Load Bank Test	\$500.00	Yes / No
	Annual 2-hour Load Bank Test	\$930.00	Yes / No
	Annual 4-hour Load Bank Test	\$1270.00	Yes / No
	Fuel Polishing Service	BY TANK SIZE	Yes / No
	Annual Coolant Sample with Third Party Lab Analysis	\$55.00	Yes / No
	Annual Fuel Sampling with Third Party Lab Analysis	\$200.00	Yes / No
	Semi-Annual Fuel Tank Treatment	\$100.00	Yes / No
	Annual Fuel Tank Treatment	\$100.00	Yes / No
	Transfer Switch Test	\$200.00	Yes / No
Please indicate your selection of OPTIONAL Service(s) by circling either Yes or No ↑ Please fill in total amount approved ↓			
TOTAL APPROVED AMOUNT OF AGREEMENT PER YEAR:			

	Make	M/N - SPECIFICATION	RATING	S/N
Generator	Cummins	C175 D6D	175	L250514967

10. PREVENTATIVE MAINTENANCE SCHEDULE: Services to be performed during the following months and charged upon completion: Fuel Pricing will be added as needed per visit.

Month to be Performed	SERVICE DESCRIPTION	COST / Accepted	
	Annual PM Service w/ Inspection	\$1250.00	Yes/No
	Quarterly Inspection (X3)	\$725.00	Yes/No
<i>Annual and Semi-Annual PM Program - Total per year: Quarterly, Monthly Or Weekly Inspections Priced per Request</i>			
↓ RECOMMENDED OPTIONAL SERVICES Additional Service over and above PM Program ↓			
	OPTIONAL SERVICE DESCRIPTION		Accepted
	Annual 1-hour Load Bank Test	\$500.00	Yes / No
	Annual 2-hour Load Bank Test	\$875.00	Yes / No
	Annual 4-hour Load Bank Test	\$1195.00	Yes / No
	Fuel Polishing Service	BY TANK SIZE	Yes / No
	Annual Coolant Sample with Third Party Lab Analysis	\$55.00	Yes / No
	Annual Fuel Sampling with Third Party Lab Analysis	\$200.00	Yes / No
	Semi-Annual Fuel Tank Treatment	\$100.00	Yes / No
	Annual Fuel Tank Treatment	\$100.00	Yes / No
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Customer

Approved by:

Printed Name	Signature	Date

Title	Email	Phone

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Date	Name	Customer	Address	City, State Zip
6/1/2026	Brijanna Purdy	Boone County	2145 County Dr	Columbia, MO 65202

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Fuel System - Gaseous

- Inspect fuel supply connection at generator for leaks, condition, and security
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9. **ENGINE GENERATOR SET:** The following Generator and associated Automatic Transfer Switch (ATS) located at are covered under this agreement:

	Make	M/N - SPECIFICATION	RATING	S/N
Generator	Cummins	C100 N6	100KW	J2302

10. **PREVENTATIVE MAINTENANCE SCHEDULE:** Services to be performed during the following months and charged upon completion: Fuel Pricing will be added as needed per visit.

Month to be Performed	SERVICE DESCRIPTION	COST / Accepted	
	Annual PM Service w/ Inspection	\$575.00	Yes/No
	Quarterly Inspection (X3)	\$300.00	Yes/No
<i>Annual and Semi-Annual PM Program - Total per year: Quarterly, Monthly Or Weekly Inspections Priced per Request</i>			
↓ RECOMMENDED OPTIONAL SERVICES Additional Service over and above PM Program ↓			
	OPTIONAL SERVICE DESCRIPTION		Accepted
	Annual 2-hour Load Bank Test	\$780.00	Yes / No
	Annual 4-hour Load Bank Test	\$1120.00	Yes / No
	Transfer Switch Test (Load Test)	\$275.00	Yes / No
Please indicate your selection of OPTIONAL Service(s) by circling either Yes or No ↑ Please fill in total amount approved ↓			
TOTAL APPROVED AMOUNT OF AGREEMENT PER YEAR:			

Customer

Approved by:

Printed Name	Signature	Date

Title	Email	Phone